

TEWKESBURY BOROUGH COUNCIL

Report to:	Overview and Scrutiny
Date of Meeting:	28 March 2023
Subject:	Overview and Scrutiny Committee Annual Report 2022/23
Report of:	Head of Corporate Services
Head of Service/Director:	Head of Corporate Services
Lead Member:	Lead Member for Organisational Development
Number of Appendices:	One

Executive Summary:

The role of the Overview and Scrutiny Committee is to assure that the Council's work is transparent, that the Council is held accountable for its decision-making, and that the needs of the community are considered. Reporting the work of the Overview and Scrutiny Committee through an annual report provides an opportunity for both the Council and the public to view the work of the Committee. It is also a requirement of the Council's Constitution that the Committee reports annually to Council.

Recommendation:

To APPROVE the annual report as required by the Council's Constitution to ensure that the activities of the Overview and Scrutiny Committee are promoted, both internally and publicly, to reinforce transparency and accountability in the democratic process.

Financial Implications:

None directly arising from this report.

Legal Implications:

None directly arising from this report.

Environmental and Sustainability Implications:

None directly arising from this report.

Resource Implications (including impact on equalities):

None directly arising from this report.

Safeguarding Implications:

None directly arising from this report.

Impact on the Customer:

None directly arising from this report.

1.0 INTRODUCTION

- 1.1** The Overview and Scrutiny function must deliver the work required of it as set out in the Council's Constitution. The Committee has a formal work programme for the year and it ensures the volume of work does not compromise the depth of examination required, does not duplicate the work of other Committees and adds value.

2.0 OVERVIEW AND SCRUTINY COMMITTEE ANNUAL REPORT

- 2.1** Not only is it a requirement of the Council's Constitution to report the activities of the Committee on an annual basis but it is good practice.
- 2.2** Over the past year, the Committee has continued to be at the heart of the Council's decision-making process and supported the Executive Committee in helping shape and inform the Council's decision making. This year's annual report, attached at Appendix 1, includes a brief summary of the role and responsibilities of the Overview and Scrutiny Committee, the work undertaken over the past year and the various outcomes.
- 2.3** The annual report highlights that the Committee has scrutinised a range of topics and provided support to key areas.
- 2.4** The Committee's work has been undertaken through a combination of the following:
- Progress reports from Officers on the delivery of key strategies and policies. For example, the Committee receives update reports on key strategies such as the Customer Care Strategy, Economic Development and Tourism Strategy, Housing and Homelessness Strategy, Workforce Development Strategy etc.
 - Quarterly performance management reporting – The Committee receives a quarterly performance tracker report on the progress of delivering Council Plan actions, Key Performance Indicators and financial outturn performance. Further scrutiny led to additional presentations and reports on areas such Planning Key Performance indicators.
 - Working Groups to review specific areas of interest - Working Groups have been limited during the course of the year but the Depot Services Working Group continued.
 - Presentations from Officers and external organisations - Presentations were received during the year from organisations such as the Places Leisure, Active Gloucestershire and Gloucestershire Rural Community Council (GRCC).
 - Updates from Countywide bodies - The Committee received regular update reports from the Gloucestershire Economic Growth Scrutiny Committee, Gloucestershire Police and Crime Panel and Gloucestershire Health Overview and Scrutiny Committee.
- 2.5** Following approval of the annual report, it will be presented to Council on 20 June 2023. This fulfils the reporting requirement within the Council's Constitution.
- ## **3.0 CONSULTATION**
- 3.1** None directly arising from this report.

4.0 ASSOCIATED RISKS

4.1 None directly arising from this report.

5.0 MONITORING

5.1 None directly arising from this report.

6.0 RELEVANT COUNCIL PLAN PRIORITIES/COUNCIL POLICIES/STRATEGIES

6.1 None directly arising from this report.

Background Papers: None.

Contact Officer: Head of Corporate Services
01684 272002 Graeme.simpson@teWKesbury.gov.uk

Appendices: Appendix 1 – Annual Overview and Scrutiny Committee Report 2022/23